

Baldersby and Baldersby St James Parish Council

Draft Minutes of the Ordinary Meeting of
Baldersby and Baldersby St James Parish Council
held on **Wednesday 24th January 2024** at The Mission Room, Baldersby at 18:30

Attendees: Cllr Hart, Cllr Brown, Cllr Shaw, Cllr Whitham, Cllr Wilson, The Clerk and 9 members of the public.

2324/050 To receive apologies and approve reasons for absence.

Resolved: Apologies were received and accepted from County Cllr Brown.

2324/051 Declarations of interest

a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests

b) To receive, consider and decide upon any applications of dispensation

Resolved: There were no declarations of interest or any applications of dispensation.

2324/052 To confirm the minutes of the meeting held on Thursday 30th November 2023 as a true and correct record.

Resolved: The minutes were unanimously approved and signed by the Chair.

2324/053 To receive reports from our Ward Councillor

Owing to the absence of the Ward Councillor there was no report. However the meeting noted that the next Parish Forum was due to be held on 22nd February 2024 at Coronation Hall, Milby.

2324/054 Public Participation

A number of people present were representing the applicants for planning application 6.11.1619.A.FULMAJ ZC23/04473/FULMAJ Erection of buildings for storage (class B8) space and ancillary office building. Consequently it was agreed to take item 2324/060 a). A discussion was held with input from applicants and those attending the meeting. Following the conclusion of the discussion, the Parish Council discussed the application. It was felt that the application needed further detailed discussion in order to ensure all aspects were being considered.

Resolved: The Parish Council unanimously resolved to object to the application and the Clerk would write to NYC, the local MP and The Secretary of State for Local Government requesting that the application be "Called In".

Action: The Clerk

Another parishioner reported on the condition of Marlpit Lane. The Clerk updated the meeting on progress regarding pothole repairs and speeding on the lane. The parishioner reported that in addition to the issues already raised, the lane was suffering from flooding, verges had been chewed up with vehicles taking avoiding action and the footpath past the railway line had become dangerous. Photographs were forwarded to the Clerk who will take this up with Area 6 Highways.

Action: The Clerk

Another parishioner reported on the flooding of his property which had caused him personal distress. It was agreed that Cllr Hart would contact the landowner involved and that Cllr Wilson would raise the matter with Yorkshire Water who were due to attend the Parish Forum on 22nd February.

Action: Cllr Hart, Cllr Wilson

2324/055 To receive the Clerks Report.

The Clerk had circulated his report prior to the meeting. He noted that the bank mandate had been updated and also reported on the difficulties he was having contacting Area 6 Highways. The report was unanimously accepted.

2324/056 Financial Matters

a) To approve the bank reconciliation and budget comparison for January 2024.

The Clerk reported that, after considering the outstanding cheques, the balance at the bank stood at £5,888.40. The situation against budget was as expected. Cllr Shaw initialled the bank statement and the report.

Resolved: The bank reconciliation and budget comparison were unanimously approved.

b) To approve the Schedule of Payments.

Resolved: The following payments were approved.

06.12.23	DD	Gocardless	IT	£	11.99
28.12.23	DD	Clerk's Salary (Dec)	Salary and related costs	£	191.86
28.12.23	DD	HMRC	Salary and related costs	£	47.80
18.12.23	DD	Parochial Church Council	Room Hire	£	132.00
22.12.23	DD	Scottish Water	Sports Pavilion	£	15.26
08.01.24	DD	Gocardless	IT	£	11.99
24.1.24	DD	Clerk's Expenses	Office expenses	£	23.20

c) To agree the appointment of the internal auditor for FY 2023/2024.

Resolved: It was proposed and agreed that Sue Welch be appointed Internal Auditor at a cost of £60.

d) To accept the quote of a partially funded defibrillator from of DHSC of £750.

Resolved: The quote from London Hearts for £750 for a partially funded Defibrillator and Cabinet was accepted and passed unanimously. In addition the grant from NYC of £500 towards the cost was recognised and thanks were expressed to County Cllr Brown and NYC for their assistance in this matter.

e) To agree renewing the grass cutting contract for 2024 with the same supplier at 2023 rates.

Resolved: Owing to the current contractor having agreed to hold his prices to those charged in 2023, it was unanimously agreed to employ him for 2024. The Clerk would contact him to confirm.

Action: The Clerk

Resolved: It was also agreed to continue using NYC to cut the roadside verges in the parish as per 2023.

2324/057 Governance

a) To re-adopt the Standing Orders as circulated prior to the meeting .

Resolved: It was unanimously agreed to re-adopt the Standing Orders.

b) To re-adopt the Financial Regulations as circulated prior to the meeting.

Resolved: It was unanimously agreed to re-adopt the Financial Regulations.

c) To re-adopt the Code of Conduct as circulated prior to the meeting.

Resolved: It was unanimously agreed to re-adopt the Code of Conduct.

d) To adopt the Risk Assessment for Baldersby & Baldersby St James Parish Council as circulated prior to the meeting.

Resolved: after a couple of minor amendments to the circulated document it was unanimously agreed to adopt the risk assessment.

2324/058 Correspondence

a) To discuss correspondence received from a parishioner regarding flooding on the A61 by Wards Corner and their request under the Freedom of Information Act.

The Clerk made the meeting aware that he had received a request under the Freedom of Information Act regarding the flooding on the A61 at Ward's Corner. He had complied with the request within the necessary timescale and had shared relevant documentation with the parishioner, including when the issue was raised with Area 6 Highways. He

requested that he be sent on a Freedom of Information Act Course run by the YLCA, the cost to be shared between both the parish councils, for which he was responsible. This was unanimously agreed.

Action: The Clerk

b) To note the next meeting of the Harrogate Branch of the YLCA via Zoom on 19th February and to agree attendees, and any items for the agenda.

Cllr Shaw would attend and report back to the next meeting.

Action: Cllr Shaw

c) To agree any questions for Yorkshire Water at the Parish Forum on 22nd February 2024 at Coronation Hall, Milby. Cllr Wilson would attend and would raise the flooding described by the parishioner under item 2324/ 054.

Action: Cllr Wilson

2324/059 Highways Issues

a) To update the meeting on the situation regarding the potholes and speeding on Marlpit Lane. Owing to the lack of communication by Area 6 Highways, this item would be carried forward.

C/F

b) To update the meeting on gully cleaning/ street cleaning in Baldersby St James. Owing to the lack of communication by Area 6 Highways, this item would be carried forward.

C/F

c) To update the meeting on the issue of overhanging branches at Baldersby St James. Owing to the lack of communication by Area 6 Highways, this item would be carried forward.

C/F

d) To update the meeting on the path clearance from Ward's Corner to Baldersby St James. Owing to the lack of communication by Area 6 Highways, this item would be carried forward.

C/F

e) To update the meeting on the responsibility for clearing weeds and road sweeping in the parish. Owing to the lack of communication by Area 6 Highways, this item would be carried forward.

C/F

f) To update the meeting on the white lining approaching the A1 roundabout westbound.

Resolved: Following representations for the Clerk to Area 6 this work had been completed.

g) To update the meeting on correspondence regarding the road signs entering the parish. The Clerk reported that he had been in communication with NYC and replacement signs for both Baldersby and Baldersby St James had been ordered.

C/F

2324/060 Planning Matters

a) To discuss application 6.11.1619.A.FULMAJ ZC23/04473/FULMAJ Erection of buildings for storage (class B8) space and ancillary office building.

Resolved: This had been dealt with under item 2324/054

2324/061 To receive information on the following ongoing issues and decide further action where necessary:

a) To update the meeting on the setting up of a Community Speedwatch Group.

Cllr Wilson was writing to the Crime Commissioner following lack of progress through normal channels and would report back at the next meeting.

Action: Cllr Wilson

b) To update the meeting on the operation of the VAS equipment.

Cllr Whitham would check the equipment following the storms. The Clerk would set up a register of movement of the equipment.

Action: Cllr Whitham, The Clerk

c) To confirm the defibrillator battery has been checked.

Resolved: The battery had been checked by Cllrs Brown and Hart

d) To update the meeting on the bi-monthly check of the Playground Equipment and a third-party inspection thereof.

Cllr Shaw had checked the equipment and the situation remained as it was. Cllr Hart would arrange for a third-party to check the equipment in April/May once the weather had improved.

C/F

e) To discuss the celebrations of the 80th anniversary of D-Day

Cllr Brown would approach two parishioners to gauge interest on arrangements.

Action: Cllr Brown

2324/062 To discuss Items raised by Councillors.

a) To discuss a litter pick in March (JH)

The date was agreed for 16th March. The Clerk would update the website and arrange for equipment from NYC. Cllr Whitham would share details on social media and Cllr Hart would publicise on the notice boards.

Action: The Clerk, Cllr Whitham, Cllr Hart

b) To discuss the route of the 36 bus and the need for it to be extended to Thirsk (PW).

The Clerk would contact NYC to follow up on the survey response and Cllr Wilson would raise at the Parish Forum.

Action: The Clerk, Cllr Whitham

2324/063 To confirm the date of the next meeting.

The dates of the next meetings were confirmed as follows:

20th March 2024 18:30 Ordinary Meeting

7th May 2024 18:00 Annual Parish Meeting, Annual Meeting of the PC followed by Ordinary Meeting

Councillors were asked to bring their diaries to the next meeting to set dates for the 2024/2025 Financial Year.

Action: All

The Meeting closed at 20:36