

Baldersby and Baldersby St James Parish Council

You are hereby invited to attend an Ordinary Meeting of
Baldersby and Baldersby St James Parish Council
to be held on **Wednesday 11th May 2022** following the Annual Meeting of the Parish Council at The Mission Room,
Baldersby

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recordings at Meetings and give due notice of intent.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

Agenda

2223/001 To receive apologies and approve reasons for absence.

2223/002 Declarations of interest

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

2223/003 To confirm the minutes of the meeting held on Thursday 10th March 2022 as a true and correct record.

2223/004 To receive reports from Ward Councillors

2223/005 Public Participation

Members of the public who wish to speak regarding items within the remit of the Parish Council may do so, although this is at the discretion of the Chairman. Time will be restricted to 10 minutes maximum unless the council decides otherwise.

2223/006 To receive the Clerks Report

2223/007 Financial Matters

- a) To approve the bank reconciliation and budget comparison for May 2022
- b) To approve the Schedule of Payments as follows:

Date	Ref	Transaction details	Category	Money Out
30.3.22	660	KP (HMRC 11,12)	Salary and related costs	£ 61.72
30.3.22	661	Steven Dresser	Sports Pavillion	£ 247.00
11.5.22	664	YLCA Membership	Membership/Subscriptions	£ 133.00
28.4.22	659	Clerk April Salary	Salary and related costs	£ 144.00
11.5.22	662	Clerk HMRC April	Salary and related costs	£ 36.00
11.5.22	663	E Morris	Audit Fees	£ 50.00
11.5.22	665	M Hullah	Grasscutting	£ 366.00
15.4.21	DD	Southern Electric	Sports Pavillion	£ 68.59
11.5.22	666	Clerk's Expenses	Office expenses	£ 46.29
28.5.22	667	Clerk May Salary	Salary and related costs	£ 144.00
28.5.22	668	Clerk HMRC May	Salary and related costs	£ 36.00
28.6.22	669	Clerk June Salary	Salary and related costs	£ 144.00
28.6.22	670	Clerk HMRC	Salary and related costs	£ 36.00

- c) To certify Baldersby and Baldersby St James Parish Council as exempt from external audit for fiscal year 2021-22.
- d) To receive and note the Annual Internal Audit Report for 2021-22 included at page 4 on the Annual Governance and Accountability Return 2021-22.

- e) To approve Section 1 - Annual Governance Statement 2021-22 for Baldersby and Baldersby St James Parish Council on page 5 of the Annual Governance and Accountability Return 2021-22.
- f) To approve Section 2 - Accounting Statements 2021-22 for Baldersby and Baldersby St James Parish Council on page 6 of the Annual Governance and Accountability Return 2020-21.
- g) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
- h) To approve the Asset Register as of April 2022.
- i) To agree access for the Clerk/RFO to electronic banking via the Virgin Money App.
- j) To discuss the renewal quote received for insurance coverage.

2223/008 To discuss the process for Co-option of a Councillor

2223/009 Planning Matters

- a) To note and agree the Planning Summary for the year.

Any further planning applications received before the date of the meeting will be discussed at the meeting.

2223/010 Correspondence Received.

- a) Letter regarding Deershed Festival.

2223/011 To receive information on the following ongoing issues and decide further action where necessary:

- a) To receive an update from the working on the pavilion.
- b) To discuss the issue of speeding within the village
- c) To update the meeting on the Clerk's request to Area 6 Highways for repairing sign at Ward's Corner, street lighting and the white lining in the village.
- d) To update the meeting on the repairs to the children's play area.
- e) To confirm the defibrillator battery has been checked.
- f) To discuss the potential sewage issues affecting the two new properties in Baldersby St James

2223/012 To update the meeting on arrangements for the Jubilee

2223/013 To confirm the date of the next meeting.

**Keith Pettitt
Parish Clerk and RFO
05/05/2022**